

## NEW TAP REQUIREMENTS

1. COMPLETE AN APPLICATION FOR WATER SERVICE AND WATER USERS' AGREEMENT FOR WATER SERVICE WITH THE FEE OF \$1,500. A COPY OF YOUR SURVEY WITH THE CORRECT LEGAL DESCRIPTION MUST BE ATTACHED TO THE APPLICATION.
2. A TYPED RIGHT-OF-WAY EASEMENT, SIGNED BY THE LANDOWNER(S). IF YOU ARE MARRIED, BOTH PERSONS MUST SIGN THE APPLICATION AND EASEMENT.
3. YOUR APPLICATION WILL BE PRESENTED TO THE BOARD AT THE NEXT BOARD MEETING AFTER FILED IN THE OFFICE. THEY ARE HELD ON THE THIRD MONDAY OF THE MONTH AT 5:00 P.M.
4. A DEQ SEPTIC SYSTEM APPROVAL. METER WILL NOT BE SET TILL OFFICE HAS THE FINAL INSPECTION REPORT SIGNED FROM LOCAL DEQ OFFICE OR THE PERMIT NUMBER FROM DEQ.
5. ANY ROAD BORE IS THE RESPONSIBILITY OF THE LANDOWNER.
6. YOUR FIRST WATER BILL IS DUE BY THE 10<sup>TH</sup> OF THE MONTH FOLLOWING APPROVAL OF YOUR APPLICATION, OR METER SET, WHICHEVER COMES FIRST. THERE IS A MINIMUM PAYMENT DUE EVEN IF YOUR METER IS NOT CONNECTED TO YOUR WATERLINE.

SIGN HERE: \_\_\_\_\_

\*\*\*PLEASE ALLOW 2-8 WEEKS FOR YOUR TAP TO BE SET\*\*\*